

Making a Booking

Having read the Group Visit Leaflet, we ask that you contact the Trust on 01536 515731 to discuss your choice of date. An indication of availability can be given at this point, but this cannot be confirmed until a written request is received and agreed by the Family.

Whilst we do endeavour to meet all requests from educational and learned groups, for conservation reasons, the number of visits each year, may be limited.

On your receipt of our confirmation, we ask that you complete the Booking Form. This Form only need indicate your requirements, as known at the time of booking, final numbers and details can be confirmed nearer the date of the Visit, subject to our normal conditions.

Each Group Visit to Boughton House is treated individually. We try to make your visit interesting and enjoyable by providing facilities to suit your requirements.

BOOKING CONDITIONS AND LIMITATIONS

The Living Landscape Trust shall not be liable for loss, damage, delay or injury to any visitor, or his personal effects, unless such loss, damage or injury shall be shown to result from the negligence of the Living Landscape Trust, its employees, agents or partners. All booking confirmations issued by The Living Landscape Trust are valid only for the groups named therein and for the date shown; they are not transferable. Published prices are based upon known costs at the time of publication. The Living Landscape Trust reserves the right to increase the charges for visits and catering at any time prior to acceptance of a booking. No retroactive increases will be made once a firm booking has been accepted, except in the case of changed booking, the current price will apply to the revised booking. Any complaint concerning the service provided by The Living Landscape Trust must be notified immediately to our representative, so that appropriate action can be taken. Unless notification is given, The Living Landscape Trust cannot accept any responsibility for the complaint. Any complaint against the Living Landscape Trust must be made in writing to our office within 28 days of the visit. All visits are operated subject to demand, availability of facilities and security considerations. In the event of unavoidable cancellation of a confirmed visit, The Living Landscape Trust shall offer the group a choice of an alternative booking.

Booking Form

Date of Visit: _____

Group Name: _____

Name and Address of the Group Organiser:

Tel Number: _____

Mobile Number: _____

Email: _____

Please confirm the size of your group and Tour required:

Estimated Time of Arrival: _____

_____ **Tour A @ £10.00 per person**

_____ **Tour B @ £9.00 per person**

_____ **Tour E @ £15.00 per person**

Tour E will be undertaken in your own coach,

_____ **Tour L @ £15.00 per person**

Wheelchair visitors are admitted free of charge.

To cover administration costs associated with pre-booked visits and the opening of the House, a minimum group entrance rate of £250.00 is normally levied outside August.

Catering Requirements

Please indicate the number required for each menu choice

_____ **Morning coffee and biscuits on arrival @ £2.50 per person**

Lunch (please make one selection)

_____ **Cold Buffet @ £10.00 per person**

_____ **Hot Buffet @ £12.00 per person**

_____ **Soup and Sandwiches @ £7.50 per person**

_____ **Dessert @ £4.00 per person**

Afternoon Tea

Tea or coffee served with

_____ **Cream Scone @ £4.50 per person**

_____ **Cake @ £4.00 per person**

I wish to purchase an additional meal for the

Coach Driver _____

Please note: Final numbers for catering need to be submitted at least 5 working days before your visit.



Catering

The Boughton House Restaurant is situated in the attractively refurbished Stable Block, adjacent to the main House.

All food is prepared to order and as each group visit is treated individually, all catering must be pre-ordered. A full charge will be made for all food ordered

Food orders should include any catering for coach drivers and escorts within the pre-booked numbers, the cost of these meals will be included in your invoice.

All charges for the visit (including catering) will be included on one invoice for the whole visit, which should be paid on the day of the visit.

Cheques should be made payable to
"The Living Landscape Trust"

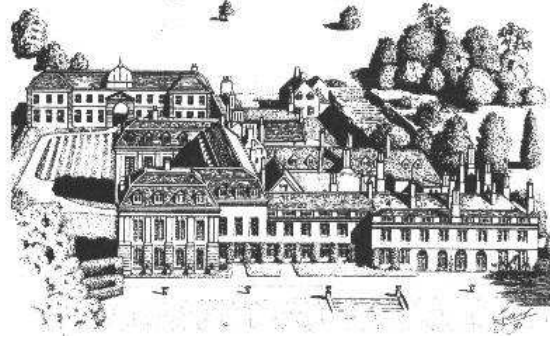
We accept most Credit Cards including:
VISA, MasterCard, SWITCH,
Cheques and Cash.

The maximum capacity of the tearooms is:
70 persons

During August the Restaurant serves light lunches and teas to the general public alongside any pre-booked groups.



The Living Landscape Trust



"I never desired anything so earnestly as to go to Boughton to see my Lord, the Good Company and learning in its full lustre."

In 1700 Lord Saint Evremond, the French man of letters, wit and raconteur, wrote this about the home of his good friend, Ralph Montagu, later Duke of Montagu.

Over three hundred years later, we hope that a visit to Boughton is as well anticipated and received.

Charles Lister
House Manager
Boughton House
Kettering
Northamptonshire
NN14 1BJ

Phone: 01536 515731
Fax: 01536 417255
E-mail: llt@boughtonhouse.org.uk

A Registered Charity 292971

BOUGHTON



Group Visit
Booking Form
2009