

## Making a Booking

Having read the Group Visit Leaflet, we ask that you contact the Trust on 01536 515731 to discuss your choice of date.

An indication of availability can be given at this point, but this cannot be confirmed until a written request is received and agreed by the Family.

Whilst we do endeavour to meet all requests from educational and learned groups, for conservation reasons, the number of visits each year may be limited.

On your receipt of our confirmation, we ask that you complete the Booking Form. This need only indicate your requirements, as known at the time of booking, final numbers and details can be confirmed nearer the date of the visit, subject to our normal conditions.

Each group visit to Boughton House is treated individually. We try to make your visit interesting and enjoyable by providing facilities to suit your requirements.

### **BOOKING CONDITIONS AND LIMITATIONS**

The Buccleuch Living Heritage Trust shall not be liable for loss, damage, delay or injury to any visitor, or his personal effects, unless such loss, damage or injury shall be shown to result from the negligence of the Buccleuch Living Heritage Trust Trust its employees, agents or partners.

All booking confirmations issued by Buccleuch Living Heritage Trust are valid only for the groups named therein and for the date shown; they are not transferable. Published prices are based upon known costs at the time of publication.

The Buccleuch Living Heritage Trust reserves the right to increase the charges for visits and catering at any time prior to acceptance of a booking. No retroactive increases will be made once a firm booking has been accepted, except in the case of changed booking, the current price will apply to the revised booking. Any complaint concerning the service provided by The Buccleuch Living Heritage Trust must be notified immediately to our representative, so that appropriate action can be taken. Unless notification is given, The Buccleuch Living Heritage Trust cannot accept any responsibility for the complaint. Any complaint against the Buccleuch Living Heritage Trust must be made in writing to our office within 28 days of the visit. All visits are operated subject to demand, availability of facilities and security considerations. In the event of unavoidable cancellation of a confirmed visit, The Buccleuch Living Heritage Trust shall offer the group a choice of an alternative booking.

## Booking Form

Date of Visit: \_\_\_\_\_

Group Name: \_\_\_\_\_  
\_\_\_\_\_

Name and Address of the Group Organiser:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please confirm the size of your group and  
Tour required:

Estimated Time of Arrival:

\_\_\_\_\_ Tour A @ £10.00 per person

\_\_\_\_\_ Tour B @ £8.00 per person

\_\_\_\_\_ Tour E @ £15.00 per person

*Tour E will be undertaken in your own coach*

\_\_\_\_\_ Tour G @ £6.00 per person

\_\_\_\_\_ Tour L @ £15.00 per person

Wheelchair visitors are admitted free of charge.

**To cover administration costs associated  
with pre-booked visits and the opening of the  
House, a minimum group entrance rate of  
£250.00 is normally levied outside August.**

## Catering Requirements

Please indicate the number required for  
each menu choice

\_\_\_\_\_ Morning coffee and home  
made biscuits on arrival  
@ £ 2.50 per person

**Main Course (please make one selection  
which must be for a minimum of 25 covers))**

\_\_\_\_\_ Homemade Soup and Sandwiches  
@ £8.50 per person

\_\_\_\_\_ Cold Fork Buffet  
@ £11.50 per person

\_\_\_\_\_ Hot Buffet  
@ £14.00 per person

\_\_\_\_\_ Dessert @ £4.50 per person

**Afternoon Tea served with:**

\_\_\_\_\_ Cream Scone @ £4.50 per person

\_\_\_\_\_ Selection of Cakes  
@ £4.50 per person

Additional meal for the Coach Driver

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**All food is prepared to order and a full  
charge will be made for all food ordered.**

**If you require a specific menu,  
please do not hesitate to contact us**

**01536 515731  
blht@boughtonhouse.org.uk**

## Catering

The Boughton House Stables Café is situated adjacent to the main House.

All food is prepared to order, using, wherever possible locally sourced ingredients.

All catering must be pre-booked, including meals for coach drivers and escorts. A full charge will be made for all food ordered.

We will invoice you on the day for your entire visit, including catering, which if possible should be paid on the day.

We accept most Credit Cards including:  
VISA, MasterCard, SWITCH,  
Cheques and Cash.

The maximum capacity of the Café is:  
**70 persons.**

During August the Café serves light lunches and teas to the general public alongside any pre-booked groups which can cause delays if food is not pre-ordered.



## *The Buccleuch Living Heritage Trust*



***“I never desired anything so earnestly as to go to Boughton to see my Lord, the Good Company and learning in its full lustre.”***

In 1700 Lord Saint Evremond, the French man of letters, wit and raconteur, wrote this about the home of his good friend, Ralph Montagu, later Duke of Montagu.

Over three hundred years later, we hope that a visit to Boughton is as well anticipated and received.

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## BOUGHTON



Group Visit  
Booking Form  
2012